

# NHINCC - MONTHLY CALL MEETING NOTES 6 17 10

## NHIN Coordinating Committee

### Monthly Call

Meeting Notes: 6/17/10 (10:00 - 10:45 am EST)

NOTE: *Portions of the meeting notes related to Confidential Participant Information may have been removed.*

Committee Members (attendance signified with a "✓")

#### NHIN Production Participant Members

- ✓ Michael Matthews, MedVirginia (NHIN-CC Chair)
- ✓ Justine Piereman, SSA  
Stephania Griffin, VA
- ✓ John Mattison, Kaiser Permanente
- ✓ Stone Quillian, DoD  
Charlie Magruder, CDC  
Marc Overhage, Regenstrief  
Robert Burger, CMS
- ✓ Rodney Cain, HealthBridge

#### NHIN Cooperative Representative Members

- ✓ Holt Anderson, NCHICA (NHIN-CC Vice-Chair)

#### ONC

- Mary Jo Deering
- ✓ Mariann Yeager (NHIN-CC Secretary)

#### Invited Subject Matter Experts

- ✓ Steve Gravely, Troutman Sanders
- ✓ Erin Whaley, Troutman Sanders  
Doug Fridsma, ONC Office of Standards and Interoperability
- ✓ Leslie Power, ONC NHIN Testing Team

## Confirmed Observers

- ✓ Doug Hill, ONC
- ✓ Aaron Seib, NeHC
- ✓ Vernetta Roberts, NeHC
- ✓ Jamie Ferguson, KP
- ✓ Alaina Crisplip, WVHIN
- ✓ Kate Cauley, Wright State
- ✓ Marty Prahl, SSA
- ✓ Melinda Machones, CHIC
- ✓ Dave Riley, ONC
- ✓ Buff Colchagoff, ONC
- ✓ Vijay Shah, ONC
- ✓ Vanessa Manchester, ONC
- ✓ Leslie Powell, ONC
- ✓ Joe Turk, Cleveland Clinic
- ✓ Kathy Church
- ✓ Meryt McGindley, NeHC

## Meeting Summary

### Agenda Topic #1: Identify participants

*Discussion Summary:* Roll call facilitated to identify NHIN CC members and observers present.

*Decision / Outcome:* See list of participants and observers noted above.

*Action / Follow Up:* N/A

### Agenda Topic #2: Quorum

*Discussion Summary:* Committee Chair confirmed the NHIN CC members present and declared a quorum.

*Decision / Outcome:* Quorum was established since 6 of the voting members, including at least one Federal member and one non-Federal Type 1 member were present.

*Action / Follow Up:* N/A

### Agenda Topic #3: Review Agenda

*Discussion Summary:* The agenda was reviewed and a request for any new business was made.

*Decision / Outcome:* No new business was raised.

*Action / Follow Up:* N/A

### Agenda Topic #4: Approve 5/20/10 Meeting Notes

*Discussion Summary:* Meeting notes from 5/20/10 were reviewed by the NHINCC.

*Decision / Outcome:* A motion to approve the 5/20/10 meeting notes was made, seconded and approved without further discussion.

*Action / Follow Up:* Mark meeting notes as final and post to [www.hhs.gov/healthit](http://www.hhs.gov/healthit) web site.

## Agenda Topic #5: Summary of Next Steps/Action Items from June 8, 2010 Meeting with ONC

**Discussion Summary:** During the April 15<sup>th</sup> NHINCC meeting, a suggestion was made that the NHINCC and ONC engage in a face-to-face strategy meeting to discuss various issues related to the NHIN Exchange and the broader NHIN. ONC hosted this meeting on June 8, 2010 in Washington, D.C. The NHIN Cooperative was invited to observe and participate in the first part of the meeting, after which the NHINCC adjourned to Executive Session.

During the June 17<sup>th</sup> meeting of the NHINCC, Michael Matthews, the NHINCC Chair, provided a summary of the June 8, 2010 meeting with ONC. The general framework for discussion during the June 8<sup>th</sup> meeting focused on the recognition that the NHIN Exchange is operational and has some operational needs. At the same time, the NHIN Exchange needs to continue to evolve and improve so that it can expand and grow. To ensure that both the operational and growth needs of the NHIN Exchange are met, it is important to identify the roles and responsibilities of ONC, the NHINCC and NeHC. To that end, the NHINCC and ONC were able to identify specific action items, which are summarized in the chart in Attachment 2 of the June 17<sup>th</sup> meeting materials. The action items are grouped into three large categories – legal, operational, and business functions.

- ✓ The legal category encompasses work that the Participants will do to amend the DURSA to help ensure that it will not preclude new functionality in the NHIN Exchange beyond query/retrieve capabilities.
- ✓ The operations category encompasses activities designed to make the NHIN Exchange operational infrastructure more efficient and effective so that it can accommodate a significant number of new Participants.
- ✓ The business functions category encompasses a number of activities designed to help the Participants, ONC and NeHC communicate the value of the NHIN Exchange to educate those organizations and entities that may want to become Participants.

All of these action items will lead to an ONC-led effort to create a roadmap to one NHIN. Overall, the NHINCC believes that it was a very productive session with ONC and looks forward to similar meetings in the future.

**Decision / Outcome - Summary:** A motion to approve the 6/8/10 meeting notes was made, seconded and approved without further discussion.

**Action / Follow Up:** Mark meeting notes as final and post to [www.hhs.gov/healthit](http://www.hhs.gov/healthit) web site.

## Agenda Topic #6: Update on Status of NHINCC OP&P 5 Revisions

**Discussion Summary:** Following the May 20<sup>th</sup> NHINCC meeting, the Participants were asked to approve revisions to NHINCC OP&P 5 through a survey vehicle. The deadline for responding to the survey was June 9<sup>th</sup>. A number of Participants did not respond by the deadline so the NHINCC discussed reasons for the non-responsiveness. Based on the discussion, it appears that some of the new NHINCC members did not understand the purpose of the survey. The new NHINCC members will be provided with an orientation to educate them on the NHINCC policies and procedures.

**Decision / Outcome:** The NHINCC discussed, without objection, extending the survey deadline and distributing it to new Participants following NHINCC new member orientation (CMS, HealthBridge, Southern Pines and Regenstrief).

**Action / Follow Up:** Re-distribute survey to Participants following new member orientation. For all correspondences, add in all caps in subject line some phrase to indicate the type of email (e.g. information, decision required, response required).

## Agenda Topic # 7: Review of Changes to NHINCC OP&P 4: Change Process for NHIN Performance and Service Specifications

***Discussion Summary:*** The NHINCC recently completed its first review of a proposed specification change to determine whether the change is "Material." The Policy and Technical Task Group, which assisted the NHINCC in the review of the proposed specification change, is putting forth suggested revisions to NHINCC OP&P 4 to refine it based on the lessons learned and improve the NHINCC's process for determining materiality. The NHINCC discussed whether NHINCC OP&P 4 should restate the definition of "Material" from the DURSA. Restating the definition is helpful in so far as it makes the OP&P more self-contained but it will require that the OP&P be updated if the definition of "Material" is revised.

***Decision / Outcome:*** The NHINCC endorsed the changes to NHINCC OP&P 4. A motion to distribute a survey to seek Participant approval of changes was made, seconded and approved without further discussion.

***Action / Follow Up:*** Following new NHINCC member orientation, distribute survey to Participants seeking approval of changes to NHINCC OP&P 4.

## Agenda Topic #8: Meeting Schedule

***Discussion Summary:*** N/A

***Decision / Outcome:***

- 7/15 - Next Monthly NHIN-CC Call
  - *Anticipated agenda items for next meeting:*
    - Approve 6/17 Meeting Notes
    - Update on operations action items
    - Update on legal action items
    - Update on business functions action items
- Action / Follow Up:*** Schedule calls and prepare agendas

## Agenda Topic #9: Adjournment

***Discussion Summary:*** The Chair asked whether there was any other business the NHINCC wanted to address. No other business was raised.

***Decision / Outcome:*** A motion to adjourn was made, seconded and passed without further discussion. The meeting adjourned.

***Action / Follow Up:*** N/A